

**G.W.MARTIN & CO LTD  
APPLICATION FORM FOR  
APPRENTICESHIP**

G.W.Martin & Co Ltd  
7 Bishopstoke Road  
Eastleigh  
Hampshire  
SO50 6AD  
Tel: 023 8064 2922

**Important:**

All information supplied on this form will be treated as strictly confidential.

No references will be sought from present or previous employers without your permission.

Your engagement will then be subject to satisfactory references being obtained.

In order to give your application the appropriate consideration, it is important that all questions are answered on this form.

G.W.Martin & Co Ltd does not discriminate against men or women whatever their race, religion or age. We welcome applications from disabled people.

PLEASE COMPLETE IN BLOCK CAPITALS

**PERSONAL DETAILS:**

|                 |                               |                                       |                      |
|-----------------|-------------------------------|---------------------------------------|----------------------|
| <b>Surname:</b> | <b>Christian Name(s):</b>     | <b>Age:</b>                           | <b>Sex:</b><br>M / F |
| <b>Address:</b> | <b>Date of Birth:</b>         | <b>Nationality:</b>                   |                      |
|                 | <b>Marital Status:</b>        | <b>Number of and age of children:</b> |                      |
|                 | <b>Date of Application:</b>   | <b>Telephone N°:</b>                  |                      |
|                 | <b>Position applying for:</b> |                                       |                      |

**EMPLOYMENT/WORK EXPERIENCE RECORD:**

| Employer's Name and Address<br>Present Employment | From | To | Position | Wage | Reason for leaving or wanting to leave |
|---|------|----|----------|------|--|
|   |      |    |          |      |  |
| <b>Previous Employment</b>                        |      |    |          |      |  |
|   |      |    |          |      |  |
| <b>Previous Employment</b>                        |      |    |          |      |  |
|   |      |    |          |      |  |

**YOUR REFEREES**

|  |                      |
|--|----------------------|
| <b>Please supply two referees who might be able to tell us more about you. One of these should ideally be your most recent employer or teacher/tutor. The other should be someone who knows you but is not a friend or relative.</b> |                      |
| <b>Name:</b>   | <b>Name:</b>         |
| <b>Address:</b>  | <b>Address:</b>      |
| <b>Relationship:</b>   | <b>Relationship:</b> |

**FORMAL TRAINING/ENGINEERING EXPERIENCE:**

If you have received any relevant formal training or have any engineering experience, please give details below.

| Date from | Date to | Employer | Training |
|-----------|---------|----------|----------|
|           |         |          |          |

**EDUCATION:**

| School(s)/College(s) attended | Date from | Date to |
|-------------------------------|-----------|---------|
|                               |           |         |

**QUALIFICATIONS/CERTIFICATES OBTAINED: Please mark expected grades e.g. (C ex)**

| SUBJECT | GRADE | SUBJECT | GRADE |
|---------|-------|---------|-------|
|         |       |         |       |

**PASTIMES:**

Please list any activities/interests that you take part in or have outside of School/Work

**YOUR HEALTH: \*\* Please delete as appropriate**

- 1) Have you had any major illnesses/operations in the past 5 years? YES / NO \*\*
- 2) Do you suffer from any skin complaints? YES / NO \*\*
- 3) Do you have any medical condition, which requires medication? YES / NO \*\*
- 4) Do you have, or have you had a disability? YES / NO \*\*
- 5) If Yes to 4, are you registered as disabled? YES / NO \*\*
- 6) How many days were you absent last year from your place of work or study: ..... days

If you have answered Yes to any of the above questions or have suffered long absences, please provide further details below.

**GENERAL:**

- 1) Have you been convicted or have prosecutions pending for criminal offences? YES / NO \*\*
- 2) If appointed, when could you start:

Thank you for completing this form – we wish you well with your application. Before signing it, please read through carefully what you have written, and check that all sections have been completed.

Declaration: I DECLARE that the particulars given or to be stated in support of my application are correct, and I understand that if found subsequently to be untrue, the Company shall be entitled to terminate any engagement that I may be offered.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



In addition to your application form please answer the following questions.

You are also recommended to provide a covering letter with your application form which provides an opportunity for you to include any other information you feel important for your application.

**Question 1: What inspires you in a career in manufacturing engineering?**

**Question 2: What characteristics make you the best person for an apprenticeship at GW Martin?**